



## Retail Agency Online Profile Questionnaire

RSI International, Inc. is transitioning to a new system and need to update our records to ensure that your agency's information is correct and up to date. Therefore, we request the following:

1. Email address (one main email address) you would like us to email policies to:

\_\_\_\_\_

2. Accounting contact and email address to have statements and other accounting related documents emailed to:

Name of accounting contact: \_\_\_\_\_

Main Accounting email address: \_\_\_\_\_

3. Accounting users and their email addresses to have access to online agency accounting statements available in RSI's VIP (Virtual Insurance Portal) Lounge (can be multiple users)

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

In an effort to be more environmentally friendly, RSI would like to send documents electronically if this would be acceptable with your agency. Please answer the following questions with your preference.

How would you like to receive your Policies: (please check one)

- Available in the VIP Lounge only. They would be available for DOWNLOAD in PDF format
- VIP and Emailed
- VIP, Emailed and US Mail
- VIP and US Mail

How would you like to receive your Accounting Statements: (please check one)

- Available in the VIP Lounge only. They would be available for DOWNLOAD in PDF format
- VIP and Emailed
- VIP, Emailed and US Mail
- VIP and US Mail

If you have any questions, please contact Deanna Spence at [dspence@rsimga.com](mailto:dspence@rsimga.com) or 817.524.1358